



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

**NOTICE OF AWARD**

April 11, 2025

**The Manager**  
**SOPHIA'S WAY FOOD CENTER**  
Tacloban City

Dear **Sir/Madam**:

This is to notify you that your Bid for the "**Supply and Delivery of Packed Meals and Catering Service for MINA-PFM Stakeholders' Forum on April 11 & 15, 2025, DBM 89th Anniversary Celebration on April 21-25, 2025 and Technical Budget Hearing on April 29, 2025**" for the contract Price of **Two Hundred Thirty-Nine Thousand Two Hundred Seventy-Five Pesos (₱239,275.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

  
**IMELDA C. LACERAS, CESO III**  
Regional Director

Conforme:

  
Sophie Grace A. Go

(Signature over Printed Name)  
**Manager / Authorized Representative**  
**SOPHIA'S WAY FOOD CENTER**  
Date of Receipt: 64-11-2024



**PURCHASE ORDER****Department of Budget and Management  
Regional Office VIII**Villa Ruiz, Bgy 77, Marasbaras, Tacloban City  
Tel. No. (053) 888-0548, & 832-1628

Supplier : <b>SOPHIA'S WAY FOOD CENTER</b>		P.O. No. : <u>2025-04-021</u>			
Address : Tacloban City		Date : April 11, 2025			
TIN :		Mode of Procurement : SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Supply and Delivery of Packed Meals and Catering Service for MINA-PFM Stakeholders' Forum on April 11 &amp; 15, 2025, DBM 89th Anniversary Celebration on April 21-25, 2025 and Technical Budget Hearing on April 29, 2025</b>	1	239,275.00	239,275.00
		<b>REQUIREMENTS:</b> 1. For packed meals, Packaging and Utensils must be biodegradable/non-plastic. 2. To be delivered at DBM Regional Office VIII on: DAY 1 - April 11, 2025 (Buffet Set-Up w/ venue arrangement) DAY 2 - April 15, 2025 (Buffet Set-Up w/ venue arrangement) DAY 3 - April 21, 2025 (Packed Meals) DAY 4 - April 22, 2025 (Packed Meals) DAY 5 - April 23, 2025 (Packed Meals) DAY 6 - April 24, 2025 (Packed Meals) DAY 7 - April 25, 2025 (Packed Meals - AM, Lunch, PM Snacks; Dinner Buffet w/ venue arrangement) Day 8 - April 29, 2025 ( 51 pax Packed Meals; Venue & Room Arrangement; 20 pax Buffet Set-up at Technical Area Lobby)  <b>Delivery Time:</b> AM Snacks - Not later than 9:30AM Lunch - Not later than 11:30 AM PM Snacks - Not later than 3:00PM Dinner - Not later than 6:00PM			
		3. For Buffet Set-Up - Catering Services on April 11, 15, 2025 (MINA-PFM) and April 25, 2025 (Dinner - PRAISE): Venue and Room Arrangement - DBM Conference Room - With Tables and Chairs (round table with a maximum of six (6) pax per table) -with free flowing coffee -with standby staff  4. Catering Services on April 29, 2025 (TBH): Venue and Room Arrangement - DBM Conference Room - With Tables and Chairs (rectangular table with a maximum of four (4) pax per table) -with standby staff - with free flowing coffee - 20 pax Buffet Set-up at ORD/Technical Area Lobby			
		<b>DAY 1 - April 11, 2025 (NOTE: Rescheduled to April 22, 2025)</b>			
	pax	AM SNACKS (Buffet)	62		
		Cheesy Beef Spaghetti and In-Can Pineapple Juice (200ml)			
	pax	LUNCH (Buffet)	62		
		2 Main Dish (Beef Estofado, Sweet & Sour Fish), 1 Plain Rice			



	1 Chopsuey, 1 Dessert (Leche Flan)			
	Bottled Soda (200ml)			
pax	PM SNACKS (Buffet)	62		
	Bami- with Bread and Bottled Iced Tea (200ml)			
	<b>DAY 2 - April 15, 2025 (NOTE: Rescheduled to April 23, 2025)</b>			
pax	AM SNACKS (Buffet)	39		
	Suman Latik with Mango and Hot Choco (200ml)			
pax	LUNCH (Buffet)	39		
	2 Main Dish (Pork Kare-Kare, Chicken Cordon Bleu ), 1 Plain Rice			
	1 Buttered Mix Veggie, 1 Dessert (Fruit Salad)			
	Bottled Soda (200ml)			
pax	PM SNACKS (Buffet)	39		
	Choco Moist Cake and Bottled Mango Juice (200ml)			
	<b>DAY 3 - April 21, 2025</b>			
pax	AM SNACKS (packed)	48		
	Chicken Burger and Bottled Mango Juice (200ml)			
pax	LUNCH (packed)	48		
	2 Main Dish (Crispy Fish Fillet with mayo dip, Pork Menudo), 1 Plain Rice			
	1 Ampalaya con Karne, 1 Dessert (Leche Flan)			
	Bottled Soda (200ml)			
pax	PM SNACKS (packed)	48		
	2 pcs Chicken Empanada and Bottled Iced Tea (200ml)			
	<b>DAY 4 - April 22, 2025</b>			
pax	AM SNACKS (packed)	42		
	Suman Latik with sliced ripe mango			
	1 Medium Cup Tsokolate (atleast 200ml)			
pax	LUNCH (packed)	42		
	2 Main Dish (Beef Steak, Grilled Fish), 1 Plain Rice			
	1 Stir Fried Veggies, Bottled Soda (200ml), 1 Dessert (Mango Float)			
pax	PM SNACKS (packed)	42		
	Tuna Pasta with Toasted Garlic Bread and Bottled Iced Tea (200ml)			
	<b>DAY 5 - April 23, 2025</b>			
pax	AM SNACKS (packed)	53		
	Creamy Carbonara			
	1 Bottled Orange Juice (atleast 200ml)			
pax	LUNCH (packed)	53		
	2 Main Dish (Spicy Chicken Adobo, Beef Caldereta ), 1 Plain Rice			
	1 Buttered Mixed Veggies, Bottled Soda (200ml), 1 Dessert (Fruit Salad)			
pax	PM SNACKS (packed)	48		
	Tuna Pasta with Toasted Garlic Bread			
	In-can Pineapple Juice (200ml)			
	<b>DAY 6 - April 24, 2025</b>			
pax	AM SNACKS (packed)	45		
	Pansit Bihon Guisado with 2 pcs Rice Puto			
	In-Can Four-Seasons Juice (200ml)			
pax	LUNCH (packed)	45		



		2 Main Dish (Pork Hawaiian, Chicken Lollipop), 1 Plain Rice			
		1 Pinakbet, Bottled Soda (200ml), 1 Dessert (Black Sambo)			
	pax	PM SNACKS (packed)	49		
		Tuna Pasta with Toasted Garlic Bread and Bottled Iced Tea (200ml)			
		<b>DAY 7 - April 25, 2025</b>			
	pax	AM SNACKS (packed)	48		
		Baked Macaroni and In-Can Pineapple Juice (200ml)			
	pax	LUNCH (packed)	48		
		2 Main Dish (Buttered Chicken, Pork Binagoongan), 1 Plain Rice			
		1 Kare-Kareng Gulay, 1 Dessert (Buko Pandan)			
		Bottled Soda (200ml)			
	pax	PM SNACKS (packed)	48		
		Empanada and Bottled Iced Tea (200ml)			
	pax	DINNER (Catered with Venue Set-Up)	48		
		Fish Fillet in Lemon Butter Sauce, Roasted Chicken, 1 Plain Rice			
		1 Chopsuey, Bottled Soda (200ml), 1 Dessert (Mango Float)			
		<b>DAY 8 - April 29, 2025 (Technical Budget Hearing - SUCs)</b>			
	pax	AM SNACKS (71 packed)	71		
		Spaghetti with Toasted Bread and In-can Four-Seasons Juice (200ml)			
	pax	LUNCH (51 packed and 20 buffet at ORD/Technical Division Lobby)	71		
		2 Main Dish (Pork Bicol Express, Grilled Lemon Grass Chicken, 1 Plain Rice			
		Sauteed Mixed Vegetable, 1 Dessert (Leche Flan)			
		Bottled Soda (200ml)			
	pax	PM SNACKS (71 packed)	71		
		Clubhouse Sandwich and Bottled Iced Tea (200ml)			
		Terms and Conditions: 1. Payment shall be made within three (3) working days upon receipt of Billing/Statement of Account. 2. Price shall be inclusive of 12% VAT and delivery charge. 3. Location Delievered: DBM ROVIII Conference Room, Villa Ruiz Road, Brgy. 77 Marasbaras, Tacloban City			
					239,275.00

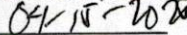
In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Conforme:

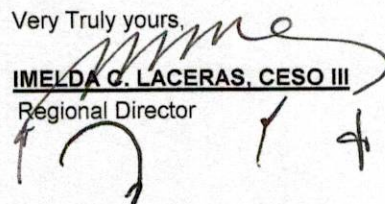
  
Sophie Grace A. Go

(Signature over printed name)



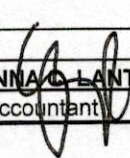
Date

Very Truly yours,

  
**IMELDA C. LACERAS, CESO III**  
Regional Director

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

  
**MA. JOANNA O. LANTAJA**  
Accountant

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

**BAC Resolution Declaring Lowest Calculated and Responsive Bid,  
and Recommending Award of Contract for the  
"Supply and Delivery of Packed Meals and Catering Service for MINA-PFM  
Stakeholders' Forum on April 11 & 15, 2025, DBM 89th Anniversary Celebration on  
April 21-25, 2025 and Technical Budget Hearing on April 29, 2025"**

**RESOLUTION No. 2025-04-023**

**WHEREAS**, the Department of Budget and Management ROVIII-BAC issued Request for Quotation (RFQ) to three (3) bonafide local suppliers namely: **SOPHIA'S WAY FOOD CENTER, CAFE MARGA, and SAL'S BAR AND RESTAURANT** for the **"Supply and Delivery of Packed Meals and Catering Service for MINA-PFM Stakeholders' Forum on April 11 & 15, 2025, DBM 89th Anniversary Celebration on April 21-25, 2025 and Technical Budget Hearing on April 29, 2025"** thru **Small Value Procurement** per R.A. 12009 with a total **Approved Budget for the Contract (ABC) of ₱259,050.00**.

**WHEREAS**, the RFQs were duly acknowledged and received by the above-mentioned suppliers;

**WHEREAS**, in response to the said request, all submitted their quotationS within the deadline of bid submission;

**WHEREAS**, the quotations received were evaluated by the Committee on a **"per lot"** basis;

**WHEREAS**, upon careful examination of the quoted/bid, **SOPHIA'S WAY FOOD CENTER** was found to have offered the Lowest Calculated and Responsive Bid, as indicated in the attached Abstract of Quotation;

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:


- a.) To declare **SOPHIA'S WAY FOOD CENTER** as the bidder with the Lowest Calculated and Responsive Bid for the **"Supply and Delivery of Packed Meals and Catering Service for MINA-PFM Stakeholders' Forum on April 11 & 15, 2025, DBM 89th Anniversary Celebration on April 21-25, 2025 and Technical Budget Hearing on April 29, 2025"** and Recommend award of contract to the said supplier with a total contract price of **₱239,275.00**;
- b.) To specify in the Notice of Award (NOA) that processing of payment shall be subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the RFQ; and
- c.) To recommend for approval by the **REGIONAL DIRECTOR** of the **DEPARTMENT OF BUDGET AND MANAGEMENT ROVIII** the foregoing findings and recommendation.

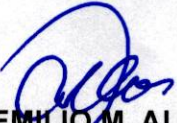



**RESOLVED**, at the DBM-ROVIII Office, this 10th day of April 2025.

  
**FLORITA M. LACDO-O**  
Chairperson

(On personal pass slip)  
**JUVY A. LOBEDICA**  
Vice-Chairperson

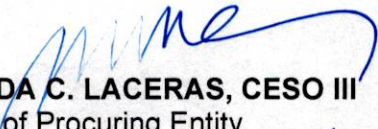
  
**LIBERACE N. LIMSIACO**  
Member

  
**EMILIO M. ALBOS III**  
Member

  
**MYLENE G. DE VEYRA**  
Member

☒ APPROVED

☐ DISAPPROVED

  
**IMELDA C. LACERAS, CESO III**  
Head of Procuring Entity  
Date \_\_\_\_\_

4/11/25